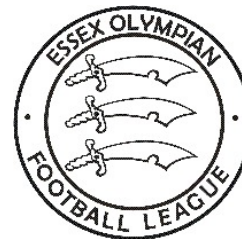




TOBY FOOTBALL CLUB

Founded 1932

Hon Sec: Mr B Morgan
www.tobyfc.co.uk



Toby FC Club Constitution

1. The Club

The Club shall be called 'Toby Football Club'

2. Constitution

This constitution forms a binding agreement between each member of the Club and any person registering to play football for the Club.

3. Club Objectives

The objectives of the Club shall be to arrange football matches, training sessions and social events for its members.

4. Affiliation

The Club shall be affiliated with the Essex County Football Association

5. Insurance

Appropriate insurance policies will be taken out for members as agreed by the committee.

6. Rules & Regulations

- The Rules and Regulations of the FA, Essex County FA and any League\Competition to which the Club is affiliated shall be deemed to be incorporated into the clubs rules.
- No amendment to the Club constitution and/or rules shall be effective without written approval by the club's committee at an Annual or Special General Meeting.
- The Club shall abide by the FA Child Protection, Anti-Discrimination and Equal Opportunities Policies along with the Code of Conduct.

7. Membership

- The members of the Club shall be those persons listed in the register of members, which shall be held and maintained by the Club Secretary.
- A membership fee may be levied upon the members as agreed by the committee.

8. Subscriptions

The Club Committee shall have the authority to levy subscriptions\match fees from the members as are reasonably necessary to fulfil its objectives.

9. Resignation & Expulsion

- A member shall cease to be a member of the Club if they should choose to notify the committee of their resignation.
- The Club committee shall have the power to expel a member, when it would not be in the interests of the Club for them to remain a member.
- A member who resigns or is expelled shall not be entitled to claim any of the Club property.

10. Committee

- The Club committee shall consist of the following officers: President, Chairman, Treasurer, Secretary, Assistant Secretary, Team Managers of each team and Player Representative. All shall be elected at an Annual General Meeting or if left vacant at a subsequent committee meeting.
- Each Club officer shall hold office from the date of appointment until the next Annual General Meeting, unless otherwise resolved at a Special General Meeting.



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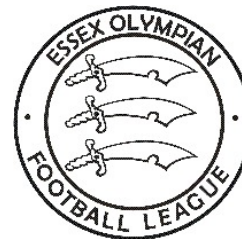


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- c) The Club committee shall be responsible for the management of all Club affairs.
- d) Decisions of the Club committee shall be made by a simple majority of those attending the committee meeting. The Chairman of the committee shall have the casting vote in the event of a tie.
- e) Decisions of the Club committee shall be recorded as minutes of the Club and be maintained by the Club Secretary.
- f) Any member of the Club committee may call a Special General Meeting having given at least 7 days notice to the Club Secretary, who will arrange a suitable date.
- g) Any vacancy on the Club committee, which arises between Annual General Meetings, shall be filled by a member proposed by one and seconded by another of the remaining Club officers. Approval will be gained by a majority vote of the remaining officers.

11. Annual & Special General Meetings

- a) An Annual General Meeting shall be held each year to receive an overview of the Club's activities over the previous year.
 - Election of Members.
 - Update from each team manager.
 - Financial report from the Treasurer.
 - Decision on Rule Changes
- b) Notice of any Constitution or Membership changes to be proposed, shall be given to the Club Secretary prior to the Meeting.
- c) A Special General Meeting may be requested at any time by any officer with the supporting signatures of 2 other officers, stating the purpose and any proposals for the meeting. The meeting will be scheduled by the Club Secretary within 21 days of the request. No other business shall be discussed.

12. Finances

- a) A bank account shall be maintained in the name of the Club with 2 designated account signatories. No sum shall be drawn from the Club account without approval by both signatories. All monies payable to the Club shall be received by the Treasurer and deposited into the Club account.
- b) The income and assets of the Club shall only be used for the objectives as agreed by the committee
- c) The Treasurer shall prepare an annual financial statement which will be independently audited.

13. Dissolution

- a) A resolution to dissolve the Club shall only be proposed at an Annual or Special General Meeting and shall be carried by a majority vote of at least 75% of the officers present.
- b) The members of the committee shall be responsible for the winding up of the assets and liabilities of the Club.
- c) Any surplus assets remaining after the payment of debts and liabilities of the Club shall be turned over to the Essex County FA, who shall determine how the assets can be used for the good of the game.



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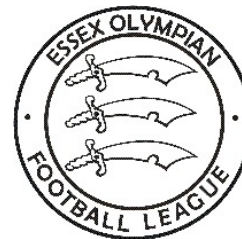




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Constitution Agreement Signatories of Toby FC Committee Members:

OFFICER	DATE	SIGNATURE
CHAIRMAN SECRETARY FIRST TEAM MANAGER BEN MORGAN	21 JULY 2013	
TREASURER RYAN MORGAN	21 JULY 2013	
ASSISTANT SECRETARY RESERVE TEAM MANAGER DAVID SKEELS	21 JULY 2013	
FIRST TEAM MANAGER NICK MORGAN	21 JULY 2013	
PLAYER REPRESENTATIVE DAVID MAJOR	21 JULY 2013	



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